



CAMBRIDGE KIWANIS HOUSING

Unit A – 350 Linden Drive
Cambridge, ON N3H 5N7
(519) 650-5437

Parking Registration and Permit Request

Copy of vehicle ownership

Vehicle #1

Vehicle #2

Copy of insurance

Vehicle #1

Vehicle #2

Letter of use from vehicle owner

Vehicle #1

Vehicle #2

Tenant Information

Tenant Name:	Phone #:
Unit #	Building:

Vehicle Information

Vehicle 1	Vehicle 2
Owner Name:	Owner Name:
License Plate #:	License Plate #:
Make & Model:	Make & Model:
Colour:	Colour:

By signing below, you are agreeing to the general parking rules on the back of this form. If you would like the Parking Policy in its entirety, it is available upon request.

Signature

Tenant Signature:

OFFICE USE ONLY

Vehicle 1 Permit #:	Vehicle 2 Permit #:
Date Received:	Date Received:
Effective Date:	Effective Date:
Date entered in HMWorx:	Date entered in HMWorx:

General Parking Rules

- Parking fees will be set by Cambridge Kiwanis Housing and are subject to change, with notice, from time-to-time.
- Parking permits/decals must be displayed on the front windshield where it is clearly visible or hung from the rear-view mirror, whichever is appropriate
- Aside from townhouse driveways, no parking spaces are specifically assigned to any given unit and are available on a first-come, first-served basis.
- Exceptions to the requirement of vehicles to be registered to a tenant will be made for a caregiver that requires parking or for other compassionate reasons on a case-by-case basis (for more information see *Support Persons Policy*).
- Long-term recreational vehicles, including boat trailers, campers, etc., may not be kept on the property without written permission from Cambridge Kiwanis Housing.
- There are to be no repairs (including oil changes) done on any vehicles in any parking area. The parking space and lot are to be kept clean and free from debris, car parts, oil cans, tires, etc.
- Only roadworthy and licensed vehicles registered with Cambridge Kiwanis Housing are permitted to park on the property.
- The vehicle owner (whether tenant or visitor/guest) assumes all risk for any vehicle(s) or its contents while parked on the property, including damage or loss by fire, theft, negligence or malicious negligence. Cambridge Kiwanis Housing will not be responsible for vehicles that may be damaged, stolen, or otherwise harmed while on its premises.
- Property entrances, exits and fire lanes must be kept clear at all times and vehicles parked in these areas will be subject to removal according to the City by-laws.
- All vehicles will be parked within the confines of one parking spot.
- Vehicle engines are not to be left idling.
- Cambridge Kiwanis Housing does not have the facilities to accommodate the charging of electric vehicles, e-bikes, scooters, etc. Until this is made possible, the non-profit will be unable to provide power sources for these vehicles.