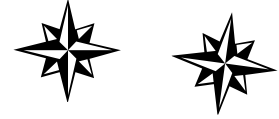




CAMBRIDGE KIWANIS HOUSING

Unit A – 350 Linden Drive
Cambridge, ON N3H 5N7
(519) 650-5437

To: Our 1195 King St. Townhome Tenants



Re: *Preparing for Winter*

1. Outside Waterlines

Shut off supply lines to your outside taps. They are located in your laundry room and under your stairs. Open the outside taps (one in your garage [use a bucket to catch draining water] and the other on the wall in your backyard). Leave outside taps open. Failure to do this may cause the pipes to break and leak and tenants will be charged for repairs.

2. Winter Safety – Before long we will be dealing with wintry weather, including snow and ice, on a regular basis. During the winter months Cambridge Kiwanis Housing (CKH) contractors and staff make every effort to ensure that the walkways and parking lots are cleared of ice and snow but you may encounter snowy/icy conditions from time to time.

Please take precaution to avoid injury. Each one of us is personally responsible to wear appropriate footwear and to exercise caution during snowy and icy conditions.

It is your responsibility to clear your walkways and driveways of all snow and ice within 24 hours. We are unable to shovel and salt between parked vehicles in the parking lots. If you have an extra vehicle that you park in the lot, you may occasionally be asked to remove it from the lot so that the contractors can scrape the pavement to remove built-up ice and snow. Your cooperation will assist us in keeping these areas as safe as possible during our “Canadian” winters!

3. Christmas Decorations – **If you have a live Christmas tree please water it daily & ensure you have safe lights and ornaments. Keep candles a safe distance from your tree.**

Help conserve energy & reduce your costs by following these procedures:

- Avoid putting lights up before December 1 or leaving them up after January 10
- Make sure your lights are off during daylight hours
- When buying Christmas lights, choose the most energy efficient strings
- Turn your Christmas lights off before you go to bed

4. Comfort – To make sure your furnace runs efficiently replace the filter on a regular basis.

Also make sure all windows (outside and inside) and both balcony doors are closed tightly! This *reduces* cold drafts, heat loss and *ice build-up on glass*.

5. Candles – Candles are beautiful but they are the cause of many fires at this time of year. Please ensure that they are supervised at all times. Blow out lit candles before you leave the room, go to bed, or leave your apartment.

Pets – City of Cambridge by-laws say that owners must pick up after their dogs immediately. For everyone’s health & safety, please be sure to do so, even in the winter months.

We look forward to working with you to ensure a safe and enjoyable winter season.

